

The Fifth International Conference on Chinese as a Second Language Research (CASLAR-5)

Guidelines for Preparing Poster Presentations

Poster presenters showcase their work with a combination of text and graphics. In our Interactive Poster Sessions, you are invited to bring your poster, present your research, and allow the audience to carefully study the given information before the Q&A section.

Please note the following:

- 1) Please give a **5-minute oral presentation** on your research in one of the “**Interactive Poster Sessions**”. If you cannot make the presentation day to which you are assigned, please contact the Conference Organizing Committee as soon as possible for alternative arrangements.
- 2) The 122 cm (W) x 183 cm (H) display boards will be ready at the 4/F, Meng Wah Complex on 14 June 2018 (after 3pm).
- 3) Please bring your own poster and push pins to fix the poster to one side of the display board. Limited backup supplies will be available at the Conference Reception Counter 4/F, Meng Wah Complex.
- 4) All details will be subject to the Organizing Committee’s final decision.

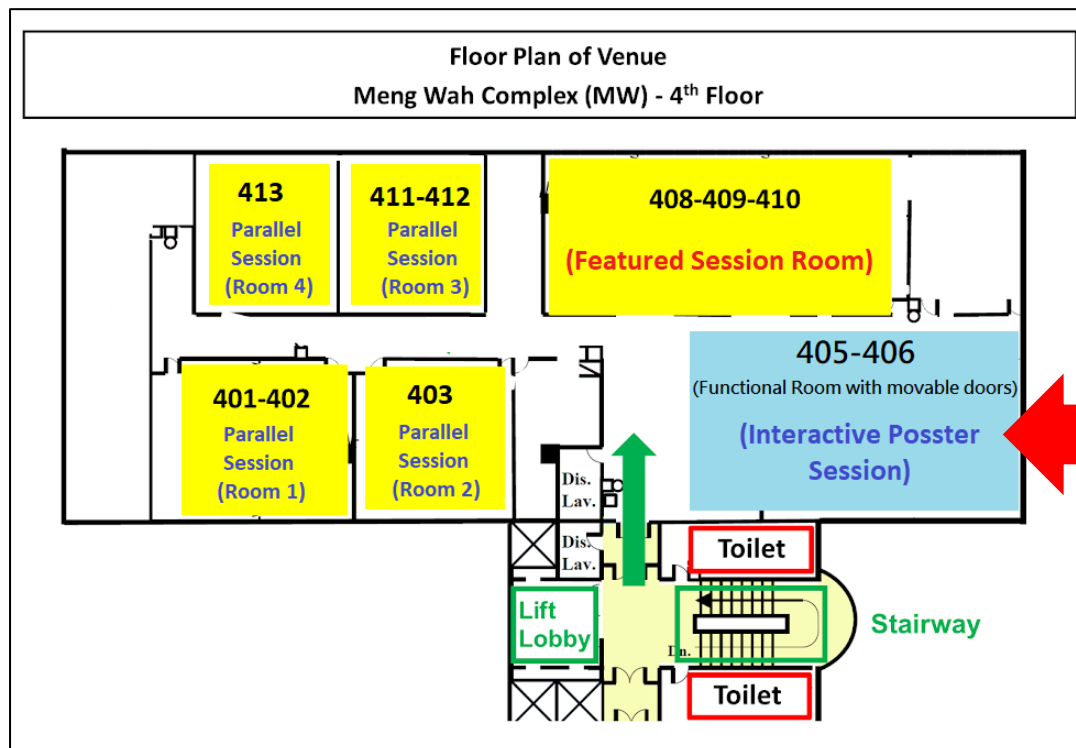
DISPLAY TIME

14/6/2018 16:15 – 17:45	4/F Meng Wah Complex	Featured Session / Parallel Session 1 / <u>Interactive Poster Session 1</u>
15/6/2018 11:00 - 12:30	4/F Meng Wah Complex	Featured Session / Parallel Session 2 / <u>Interactive Poster Session 2</u>
16/6/2018 10:15 - 12:45	4/F Meng Wah Complex	Featured Session (PoCSL Seminar) / Parallel Session 5 / <u>Interactive Poster Session 3</u>

- Each abstract of Interactive Poster Presentations will be assigned to **ONE** of the sessions listed above. The poster will be available for viewing for the duration of the assigned conference day.
- You are recommended to set up your poster in the tea reception timeslots before the beginning of the assigned session: 14 June (15:45-16:15), 15 June (10:30-11:00), and 16 June (10:00-10:15).
- Each Interactive Poster Session has an assigned chair. The Session Chair will guide the presenters and audience through the poster presentations. After all the presenters in the session have finished their presentations, the Session Chair will moderate a 40-minute Q&A section in which the presenters will go back to their own display board to receive questions from the audience.

- For details of the full conference programme, please visit the official conference website:
<http://www.cacler.hku.hk/en/research/project/pocsl/events/caslar-5/conference-agenda/>

DISPLAY VENUE



Design and Layout Specifications

Size and Spacing

- Your poster should be no smaller than one-sheet movie poster size (68.6 x 101.6 cm) and no larger than A0 size (84.1 x 118.9 cm). It does not have to fill the entire board area.
- The poster must be oriented in the "Portrait" position (i.e. long dimension is vertical).
- To make your poster reader-friendly, leave some white space in the design.

Lettering

- Text should be readable at a distance of 1.5 metres.
- Avoid using a mixture of font/type styles.
- Use BOTH upper and lower cases for general content.

Content

- The Poster Title, Presenter(s)' Name(s) and Affiliation(s) should be displayed clearly on your poster.
- Keep the Introduction and Conclusion precise and concise.
- Present the Theoretical Framework and Methods with visuals (e.g. timeline, flowchart) whenever possible.
- Showcase the Results in graphic form (e.g. charts, tables) with short explanations.
- Table and figure legends are essential and should be informative.
- Discussion and Implications should be understandable without requiring verbal explanations.
- For the language of content, you may use Chinese, English or Both.

DISPLAY BOARD SIZE AND TYPE

